## <u>Payment Card Industry (PCI) Data Security Standard (DSS)</u> Self-Assessment Questionnaires and Attestations of Compliance

The Payment Card Industry Data Security Standard requirements vary depending on the method of credit and debit card processing being used. The different methods are defined in the Self-Assessment Questionnaires (SAQ) as follows:

- SAQ A: All Cardholder Data functions outsourced. No Electronic Storage, Processing, or Transmission of Cardholder Data
  - The organization does not store, process or transmit any Cardholder Data on organization systems or premises but relies entirely on a third party service provider to handle these functions.
  - The third party service provider handling storage, processing, and/or transmission of Cardholder Data is confirmed to be PCI DSS compliant.
  - o The organization does not store any Cardholder Data in electronic format.
  - o If the organization does store Cardholder Data, it is only in paper records or copies of receipts and is not received electronically.
- SAQ B: Imprint Machines or Standalone Dial-out Terminals Only, No Electronic Cardholder Data Storage.
  - o The organization uses only an imprint machine to imprint customers' payment card information and does not transmit Cardholder Data over either a phone line or Internet, or,
  - o An organization uses only standalone, dial-out terminal which is not connected to the Internet or any other systems within the organization environment.
  - o The organization does not store Cardholder Data in electronic format.
  - o If the organization does store Cardholder Data, it is only in paper records or copies of receipts and is not received electronically.
- SAQ C: Payment Application Connected to the Internet, No Electronic Cardholder Data Storage
  - The organization has a payment application system and an Internet or public network connection on the same device.
  - o The payment application system is not connected to any other system within the organization environment.
  - The organization's store is not connected to other store locations and any network is for a single store.
  - o The organization does not store Cardholder Data in electronic format.
  - o If the organization does store Cardholder Data, it is only in paper records or copies of receipts and is not received electronically.
  - The organization's payment application software vendor uses secure techniques to provide remote support to the organization's payment application system.
- SAQ C-VT: Web-Based Virtual Terminal, No Electronic Cardholder Data Storage
  - o The organization's only payment processing is via a virtual terminal access by an Internet connected web browser.
  - The organization accesses the virtual terminal via a computer that is isolated in a single location, and is not connected to other locations or systems within the organization's environment.
  - o The organization's virtual terminal solution is provided and hosted by a PCI DSS validated third party service provider.
  - o The organization's computer does not have software installed that causes Cardholder Data to be stored.

- o The organization's computer does not have any attached hardware devices that are used to capture or store Cardholder Data.
- o The organization does not receive or transmit Cardholder Data electronically except through the virtual terminal.
- The organization does not store Cardholder Data in electronic format.
- o If the organization does store Cardholder Data, it is only in paper records or copies of receipts and is not received electronically.
- SAQ D: Electronic Storage of Cardholder and Service Providers
  - All other organizations not meeting the requirements of a SAQ A, SAQ B, SAQ C or SAQ C-VT in addition to all service providers. This includes all organizations that retain Cardholder Data.