

Major Event Costs

As outlined in UCLA Interim Policy 862, Registered Campus Organization Event Organizers will **not** be charged by UCLA for security costs deemed necessary by UCLA to ensure safety and security in connection with a Major Event. However, the University reserves the right to charge to the Registered Campus Organization Event Organizer “house costs,” which are not security costs, as identified in the table below. Non-RCO Event Organizers will be charged for both house costs and security costs, except that UCLA will pay for security costs attributable to potential disturbances or protests in connection with any such event.

<u>Examples of Security Costs (Paid by UCLA)</u>	<u>Examples of House Costs (Paid by Event Organizer)</u>
Security equipment rental (e.g. magnetometers, bicycle barriers), except for magnetometers for events at Pauley Pavilion and other venues where they are routinely used.	Venue rental
Staffing costs for event and venue security, including “crowd control,” except for security staff associated with magnetometers and bag checks for events at Pauley Pavilion and other venues where they are routinely used	Venue setup (other than security equipment)
Staffing costs for line (i.e. queue) management (separate from ticket collection or check-in) required for reasons other than the size of the audience	Table and chair rental
All other UCLA PD costs not already captured in the above categories	Banquet rental (e.g. linens, dishes, glassware)
	Food preparation and service
	Audio, video, and computer system rental, setup, and operations
	Installation and removal of Pauley Pavilion floor covering
	Event ticketing
	Staffing costs for taking tickets or checking in attendees
	Staffing costs for ushers
	Staffing costs for janitorial services
	Staffing costs for venue supervisors, event managers, and support staff
	Parking for speakers, performers, and/or guests invited by speakers, performers, or event organizers
	Equipment setup for media (e.g., risers and/or malt box)
	Magnetometer rental for events at Pauley Pavilion and other venues where they are routinely used
	Staffing costs associated with magnetometers and bag check for events at Pauley Pavilion and other venues where they are routinely used
	Staffing costs for line (i.e. queue) management (separate from ticket collection or check-in), to the extent required based on the audience size.