

UCLA Death Notice

UCLA Office of the Chancellor

AFFILIATION (check all that apply):

- ☐ Employee – Faculty
- ☐ Employee – Staff
- ☐ Student
- ☐ Medical Resident or Clinical Fellow
- ☐ Postdoctoral Fellow or Visiting Scholar
- ☐ Emeritus/Emerita

Name of Deceased _____ Sex (M/F) _____ Age _____

Department _____ Title _____

Date of Death _____ Time of Death (if known) _____

Cause of Death (if known) _____

Date Employment Began at UCLA _____ Date Retired _____

Name of Surviving Spouse, Next of Kin, or Close Personal Friend _____

Address of Surviving Spouse, Next of Kin, or Close Personal Friend _____

Dependent (if other than Surviving Spouse or Next of Kin) _____

Address (if other than above) _____

Reported by _____ Department _____ Extension _____

The Flag will be at half-mast on: _____ Chancellor's Office letter of condolence will be sent on: _____

The following offices *have been notified by telephone or e-mail*:

- ☐ Facilities Management, 51827
- ☐ Communications Technology Services, 51990
- ☐ Office of Media Relations, 52585

The following offices *will receive copies of this notice*:

- ☐ Chancellor's Communications Service, 3148 Murphy Hall, 140501
- ☐ Dean of Students Office (all students), 1206 Murphy Hall, 141501
- ☐ Academic Senate (faculty), 3125 Murphy Hall, 140801
- ☐ Dean's Office, Graduate Division (graduate students, postdoctoral fellows, and visiting scholars), 12-138 CHS, 172216
- ☐ Campus Human Resources, Suite 200, 10920 Wilshire Blvd., 146548

- ☐ Campus Benefits Programs Office, Suite 200, 10920 Wilshire Blvd., 146548
- ☐ Emeriti Center, 1116 Rolfe Hall, 143702

- ☐ Dean's Office, School of Medicine (medical resident or clinical fellow), 12-138 CHS, 172216
- ☐ Payroll, 10920 Wilshire Blvd., 6th Floor, 141648
- ☐ Office of Media Relations, James West Center, 143107

Received by _____

Revised 4/3/2025

Date/Time _____

Office of Adm VC

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| <input type="checkbox"/> List Maintenance Manager, Mail & Document Services, CSB #2, 136108 | <input type="checkbox"/> Payroll, 10920 Wilshire Blvd., 6th Floor, 141648 |
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