

ATTACHMENT C**Disclosure Statements****Standard Disclosure Statements**

The following statements must appear on all solicitations for gifts to The UCLA Foundation:

- **Privacy Notice:**

The 1977 California Information Practices Act requires UCLA to inform individuals asked to supply information about themselves of the following: UCLA is requesting this information to update the general resource files of its External Affairs Department. Furnishing the information is strictly voluntary and will be maintained confidentially. The information may be used by other University departments in the regular course of business but will not be disseminated to others except if required by law. You have the right to review your own data file. Inquiries should be forwarded to Assistant Vice Chancellor - Finance and Information Management, External Affairs, 10920 Wilshire Blvd. 9th floor, Los Angeles, CA 90024-6511.

- **Donor's Consent to Use Personal Information:**

The University is grateful for the support it receives from alumni, parents, and friends. One of the ways we express our thanks is by listing the names of donors in web-based and/or print publications. Should you wish that your name not appear as a donor, please notify us if you have not already done so.

- **Fiduciary Responsibility of The UCLA Foundation:**

The UCLA Foundation is a California non-profit, public benefit corporation organized for the purpose of encouraging voluntary private gifts, trusts and bequests for the benefit of the UCLA campus. Responsibility for governance of The Foundation, including investments, is vested in its Board of Directors.

- **Recovery of Operating Costs From Private Gifts:**

As is customary with universities and other non-profit organizations across the country, a one-time gift fee is applied to all gifts to provide essential support necessary to UCLA's overall operation. The fee is currently 6.5%.

- **Fundraising Permit**

"In compliance with the Charitable Solicitation Ordinance in the City of Los Angeles (L.A. Municipal Code Article 4, Section 44), The UCLA Foundation's permit is on file with the City of Los Angeles"

Other Disclosure Statements

- **Endowed Funds** - The following statement must appear on all solicitations for endowed gifts to The UCLA Foundation:

The Chancellor may, from time to time, authorize The UCLA Foundation to return all or a portion of the fund's spendable income to fund principal in order to protect the real value of fund principal, or if spendable income substantially exceeds real current need, or if other compelling circumstances warrant the addition of spendable income to fund principal. In the event the fund does not reach the endowment minimum; or the program ceases to exist at UCLA, the campus school or department will utilize the proceeds from the fund in an area and manner as closely related as possible to the original intent and purposes for which the fund was established.

- **HIPAA** - The following statement must appear on all solicitations for the health sciences to ensure compliance with the Health Insurance Portability and Accountability Act (HIPAA):

If you do not want to receive further fundraising communications from (name of program or department), please contact:

(Name of program or dept), c/o UCLA Medical Sciences Development, 10945 Le Conte Avenue, Suite 3132, Los Angeles, CA, 90095-1784

- **CAN-SPAM** - The following statement must appear on all electronic solicitations to ensure compliance with the CAN-SPAM Act of 2003 (Controlling the Assault of Non-Solicited Pornography and Marketing):

To unsubscribe: This e-mail was sent to you because you are a valued friend of UCLA. If you do not want to receive further fundraising communications from this specific solicitation, simply [click here](#).