

Policy and Law References

The following list identifies significant sources used as background in the preparation of this Policy, whether or not they are directly referenced by this Policy. It does not, however, include all federal and state laws and University policies that may apply to Electronic Mail. These policies and laws change from time to time; therefore users of this Policy are encouraged to refer to on-line versions of this and other University policies accessible on the Office of the President home page on the Web.

University Policies and Guidelines

Business and Finance Bulletins:

- A 56, Academic Support Unit Costing and Billing Guidelines
- BUS 29, Management and Control of University Equipment
- BUS-43, Materiel Management
- BUS-65, Guidelines for University Mail Services
- IS-3, Electronic Information Security (pdf document)
- RMP-1, University Records Management Program
- RMP-2, Records Retention and Disposition
- RMP-7, Privacy of and Access to Information Responsibilities
- RMP-8, Legal Requirements on Privacy of and Access to Information

Personnel Manuals and Agreements:

- Academic Personnel Manual
- Personnel Policies for Staff Members
- Collective Bargaining Contracts (Memoranda of Understanding)

Other Related Policies and Guidelines:

- Campus Access Guidelines for Employee Organizations (Local Time, Place, and Manner Rules)
- UC Policies Applying to Campus Activities, Organizations, and Students
- UC Policy and Guidelines on the Reproduction of Copyrighted Materials for Teaching and Research
- UC Policy on Copyright Ownership
- UC Electronic Communications Policy
- University Policy on Integrity in Research

State of California Statutes

- State of California Education Code, Section 67100 et seq.
- State of California Information Practices Act of 1977 (Civil Code Section 1798 et seq.)
- State of California Public Records Act (Gov. Code Section 6250 et seq.)
- State of California Penal Codes, Section 502

Federal Statutes

- Federal Family Educational Rights and Privacy Act of 1974
- Federal Privacy Act of 1974
- Electronic Communications Privacy Act of 1986