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## UCLA Policy 813: Personal Mobility Devices – Public Review Draft

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Issuing Officer: Vice Chancellor for Administration

Responsible Department: UCLA Events & Transportation

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## I. PURPOSE & SCOPE

The University of California, Los Angeles (“UCLA”) prioritizes the safety of the campus community while recognizing that Personal Mobility Devices (“PMD”) can serve as sustainable, zero-emission modes for traveling short distances. This Policy outlines the registration, appropriate use, parking, storage, and charging of Personal Mobility Devices on the UCLA campus.

All electric devices used, stored, or charged on campus, including Rental Devices, must comply with fire safety standards, including certification under UL 2272 for electric scooters and electric skateboards and UL 2849 for electric bikes, in accordance with UC-wide safety guidance and California Civil Code (CIV) Section 1940.41.

This Policy applies to all individuals on campus using a Personal Mobility Device. In addition to this Policy, UCLA employees including academic personnel, staff, and student employees using a Personal Mobility Device during paid University time must comply with [UCLA Policy 605: Employee Safety Helmets](#).

Medically prescribed mobility devices for individuals with disabilities are not covered by this Policy.

## II. DEFINITIONS

For the purposes of this Policy:

Defined terms are capitalized throughout this Policy.

**Designated Parking** refers to locations on campus equipped with bicycle or scooter racks intended for securing Personal Mobility Devices.

**Personal Mobility Device (PMD)** refers to wheeled devices meant for transportation that include but are not limited to bicycles, scooters, and skateboards, that may be motorized or non-motorized (human-powered).. This does not include wheelchairs or other mobility devices designed primarily for use by an individual with a mobility disability that are utilized for the main purpose of movement.

PMDs include, but are not limited to, the following types of devices:

**Electric Bike (E-Bike)** is any two-wheeled device that is equipped with handlebars, pedals, and a motor through a battery pack.

**Electric Scooter (E-Scooter)** is any two-wheeled device that is equipped with handlebars, a floorboard designed for standing upon when riding, and powered by a motor, electric or otherwise.

**Electric Skateboard (E-Skateboard)** is a motorized board equipped with one or more electric motors powered by a rechargeable battery. It is designed to transport a single standing rider who controls speed and braking through a handheld or wireless remote or by shifting body weight.

**Non-Motorized Device** is a wheeled device intended or used for human transportation that is powered solely by human effort, without the assistance of an electric, gasoline, or other motor.

Examples include, but are not limited to, the following human-powered devices:

- Bicycles
- Skateboards
- Non-electric scooters
- Roller skates and in-line skates

**Rental Device** refers to an electric PMD, such as an E-Scooter, E-Bike, E-Skateboard, or other similar device, that is rented from another entity for a specified period in exchange for payment. This device is not personally owned by the user and must be returned to the owner once the rental period ends. It is typically rented or leased for a longer duration compared to a short-term rental.

**Shared Mobility Device** is a PMD such as an E-Scooter, E-Bike, bicycle, or other similar device made available to the public for shared use through a digital platform for a fee. This device is intended for short-term use.

Examples include, but are not limited to:

- Bird
- Veo
- Metro Bike Share

### III. POLICY STATEMENT

Individuals may use PMDs on UCLA's campus subject to the following:

#### **A. Registration**

All electric PMDs must be registered through UCLA Transportation. The registration requirement does not apply to Shared Mobility Devices, Rental Devices, or campus visitors.

#### **B. General Use & Restrictions**

1. PMDs are permitted only on campus bikeways and roads but are explicitly prohibited in pedestrian-only areas such as [UCLA's dismount zones](#) and sidewalks ([CVC §21235](#)).
2. PMDs are for single riders and are not passenger vehicles ([CVC §21235](#)).
3. The use or storage of gasoline-powered or gasoline-assisted PMDs is prohibited at UCLA.
4. PMDS are not allowed to be operated inside UCLA-owned or leased buildings. PMDs may be carried inside if they are small or foldable and can be held in a manner that does not pose an obstruction.

5. PMDs are not allowed on ingress/egress routes (hallways, stairwells, walkways) or along handrails, whether indoors or outdoors.
6. PMDs must not obstruct pathways, create barriers for individuals with disabilities, or be left in areas that would impede access to ADA-compliant routes. Attaching PMDs to ADA handrails or walkways is strictly prohibited.

### **C. Parking and Charging**

1. **Designated Parking:** PMDs must be parked at designated [bike](#) or [scooter](#) racks. Scooter and bike parking locations can also be found in the Safe Riding Tips section of the [Personal Mobility Devices webpage](#). Parking in unauthorized areas, including building entrances or Americans with Disabilities Act (“ADA”)-accessible routes, is strictly prohibited. Devices must not be parked in any area that obstructs the pedestrian path of travel or the entry or exit of any campus building.
2. **Locking:** PMDs must be securely locked when not in use to prevent theft.
3. **Charging and Storage:** Any electric PMD stored or charged on campus must be UL-certified, including Rental Devices. All E-Scooters and E-Skateboards must comply with UL 2272, and all E-Bikes must be certified to UL 2849.

### **D. Safety Requirements**

PMDs must be ridden on campus bikeways and roads, and users are required to obey all traffic laws pertaining to use, including but not limited to the following:

1. **Traffic Laws:** Riders must obey all traffic regulations, including stop signs, yield signs, and traffic lights. In the absence of additional conditions or regulations contained in this Policy, all provisions of the California Vehicle Code apply to the operation of PMDs on UCLA property.
2. **Helmet Use:** Helmets are strongly encouraged for all riders and required for all riders under 18 years of age per [CVC §21235\(c\)](#). All employees on duty must wear a helmet per [UCLA Helmet Policy 605: Employee Safety Helmets](#).
3. **Pedestrians:** Riders must always yield the right-of-way to pedestrians.
4. **Speed Limit:** Riders must not exceed 15 miles per hour (mph).
5. **Operator:** Riders must have a valid driver’s license or learner’s permit ([CVC §21235\(d\)](#)).
6. **No Passengers:** Riders must not operate a motorized scooter with any passengers in addition to the operator. ([CVC §21235\(e\)](#)).
7. Users must familiarize themselves with and comply with all applicable traffic laws governing the use of their PMD, including those not addressed in this Policy.

### **E. Violations and Penalties**

1. Devices parked in violation of this Policy may be immobilized in place, relocated to a nearby scooter or bike rack, impounded, and/or subject to other penalties; locks may be cut if necessary to facilitate removal or relocation
2. Operators of PMDs are subject to the California Vehicle Code for fines and punishments, infractions, and misdemeanors. Violations of this Policy may subject a person to legal penalties; if the person is a UCLA student or employee, that person may also be subject to discipline in accordance with University and UCLA policies and any relevant collective bargaining agreements.

## **F. Reporting Violations**

1. Unsafe riding or moving violations should be reported to the [UCLA Police Department](#).
2. Improperly parked PMDs, such as those blocking ADA ramps or ingress/egress routes (hallways, stairwells, walkways), should be reported to the following:
  - A. **Inside a campus building:** [The Building Coordinator](#)
  - B. **On campus housing:** [Residential Life](#)
  - C. **Elsewhere on campus:** [Parking Enforcement](#)
3. Improperly parked Shared Mobility Devices should be [reported directly](#) to the vendor.

## **IV. RESPONSIBILITIES**

1. The UCLA Police Department will investigate incidents where a PMD is involved, resulting in serious injury, serious offense, or death.
2. Building Coordinators are responsible for ensuring that their areas comply with the Parking and Charging and Violations and Penalties sections of this Policy.
3. Transportation and Parking Enforcement representatives are responsible for operational safety functions, including defining and educating users about dismount zones, identifying locations for designated parking and safe riding routes, and consulting on signage placement, design, and content.
4. Transportation will review all registrations and register all applicable PMDs.
5. UCLA Risk Management will review reports of road, sidewalk, and infrastructure hazards.

## **V. REFERENCES**

1. [California Vehicle Code \(CVC\) §407.5\(a\)](#)
2. [California Vehicle Code \(CVC\) §21235](#)
3. [California Civil Code §1940.41](#)
4. [PPSM-62: Corrective Action](#)
5. [UCLA Student Conduct Code](#)
6. [UCLA Academic Affairs and Personnel Policies & Procedures](#)
7. [ASUCLA Student & Career Employee Policies](#)
8. [Medical and Professional Staff Policies & Procedures](#)
9. [OSFM Information Bulletin 24-001](#)
10. [Wheelchairs, Mobility Aids, and Other Power-Driven Mobility Devices](#)

**Issuing Officer**

**/s/ Michael J. Beck**

**Administrative Vice Chancellor**